

# **Student Bus Services Information**

## **Bus Operations During Term**

The College Bus services will operate during term dates below.

- Term 1: Wednesday 1 February to Thursday 6 April (Tuesday 31 January for Year 7 and new students)
- Term 2: Wednesday 26 April to Friday 23 June
- Term 3: Tuesday 18 July to Friday 22 September
- Term 4: Tuesday 10 October to Tuesday 5 December

#### Start/End Term Bus Service Arrangements

Up to date information for each school will be communicated to participating Eastern Suburbs independent girls' schools. Please contact your school for further information.

Please regularly refer to your relevant bus timetable on the College website (scots.college/resources/bus-routes/), as changes could have been made to these services. It is important to note that bus passes are not automatically reissued each year. All Scots students must reapply for a bus pass every year from the College Trybooking page. Girls' bus passes can be purchased from The Scots College Girls' Bus Passes Trybooking page.

# **Student Transport – Frequently Asked Questions**

### **Availability**

**Question 1:** I have a son attending The Scots College and a daughter who also attends an independent girls' school in the Eastern Suburbs. Is the service available for my daughter?

The Scots College bus service is provided for students of the College. Girls attending independent girls' schools in the Eastern Suburbs are also welcome to use The Scots College sponsored bus services.

There is a different Trybooking link for buying bus passes for boys attending The Scots College and girls attending independent girls' schools in the Eastern Suburbs. They can be accessed below:

- boys attending The Scots College (trybooking.com/CDGRN).
- girls attending independent girls' school (trybooking.com/BUJQO).

The process to pay online is outlined at scots.college/resources/bus-routes.

All information including timetables can be found on The Scots College website at scots.college/resources/bus-routes.

**Question 2:** I have a daughter who attends an independent girls' school in the Eastern Suburbs. Is the service available for my daughter?

Girls attending independent girls' schools in the Eastern Suburbs are welcome to use The Scots College sponsored bus services. Girls' bus passes are available for purchase via Trybooking (trybooking.com/BUJQO).

**Question 3:** My son does not attend The Scots College. Can he use the service to travel to school?

As this daily service is being heavily subsidised by The Scots College, it is designed for the full use and availability of students at the College and girls who are attending Eastern Suburbs independent girls' schools only.

## **Application**

**Question 4:** How do I apply for The Scots College bus service?

The process to apply and pay for bus passes is via Trybooking, the links can be found below:

boys attending The Scots College (trybooking.com/CDGRN).

girls attending independent girls' school (trybooking.com/BUJQO).

The process to pay online is outlined at scots.college/resources/bus-routes.

All information including timetables can be found on The Scots College website at scots.college/resources/bus-routes.

#### **Payment**

Question 5: My son is in Year 9. Do I pay for a full year or is there a discount?

The cost will be half of the yearly amount.

When purchasing the bus ticket via the College's Trybooking page, you will be entitled to a refund that is half of the yearly amount paid. Once full payment is made you will need to apply for a refund by contacting the Coordinator – Transport, Traffic and Logistics K-12, Mr Val Zele at transport@scots.college. Refunds will be made using the same means of payment you used for the initial purchase.

All information including timetables can be found on The Scots College website at scots.college/resources/bus-routes.

Question 6: My son is in Year 12. Do I pay for a full year or is there a discount?

The cost will be three-quarters of the yearly amount.

When purchasing the bus ticket via the College's Trybooking page, you will be entitled to a refund that is one-quarter of the yearly amount paid. Once full payment is made you will need to apply for a refund by contacting the Coordinator – Transport, Traffic and Logistics K-12, Mr Val Zele at transport@scots.college. Refunds will be made using the same means of payment you used for the initial purchase.

All information including timetables can be found on The Scots College website at scots.college/resources/bus-routes.

**Question 7:** My son only needs the service in the morning. Do I still pay for the full service?

The College bus service is designed for full use. The Kinetic bus service is subsidised by the College to operate three services each day.

Parents and carers of students who do not require the full use of the service will need to speak directly to the Coordinator of Transport, Traffic and Logistics (T-12), Mr Val Zele. A maximum discount of 20 percent may be applied depending on your circumstances. After buying the bus pass via the College's Trybooking page, we will apply a refund, if approved.

All information including timetables can be found on The Scots College website at scots.college/resources/bus-routes.

Question 8: My son does not need the bus service every day. Can I purchase a daily bus pass?

The College bus service is designed for full use. The Kinetic bus service is subsidised by the College to operate three services each day.

Parents and carers of students who do not require the full use of the service will need to speak directly to the Coordinator of Transport, Traffic and Logistics (T-12), Mr Val Zele. A maximum discount of 20 percent may be applied depending on your circumstances. After buying the bus pass via the College's Trybooking page, we will apply a refund, if approved.

All information including timetables can be found on The Scots College website at scots.college/resources/bus-routes.

#### **Daily Use**

Question 9: How do I know if the bus is broken down? What do I do if it is?

The best way to find out why a College bus service might be delayed is to check the 'Live Bus Tracking' facility via this link (bit.ly/transport\_tracker).

You can also call Kinetic Operations or the Coordinator of Transport, Traffic and Logistics (T-12), Mr Val Zele immediately. Contact numbers are located on the back of the pass. The bus will be directed to return to your bus stop as soon as possible. If the bus is broken down, Kinetic will organise a replacement bus to pick students up from bus stops. Do not leave the bus stop.

**Question 10:** How do I know if the bus is running on time?

The best method to check if a College bus service is running on time, is to check the 'Live Bus Tracking' facility via this link: bit.ly/transport\_tracker.

You can also call Kinetic Operations immediately. Contact numbers are located on the back of the bus pass. The bus will be directed to return to your bus stop as soon as possible.

**Question 11:** What do I do if I miss the bus?

The College operates three services each day. One inbound 'am' service, and two outbound services – early pm (3:25) and late pm (5:20).

If you miss the morning or late 'pm' service through no fault of the bus company, you will need to make alternative travel arrangements. If you miss the bus because it travelled before the advertised time, call Kinetic Operations immediately. Contact numbers are located on the back of the bus pass. The bus will

be directed to return to your bus stop as soon as possible.

**Question 12:** There is an STA bus stop close to my house, but it is not shown on the timetable. Can the bus pick-up at this bus stop?

The timetable may not show all the STA bus stops on the route, but it will stop at any STA bus stop on the route. Please flag the driver down to pick-up or drop-off at the stop closer to your house. The bus can only drop-off or pick-up at STA bus stops. It is illegal to stop anywhere else on the route.

**Question 13:** My current pass does not work when swiping on or off the bus. Can the bus pass be replaced?

If the current pass does not activate when swiping on or off the bus, please contact The Scots College Student Services on 02 9391 7600 to organise a replacement bus pass. There is no charge for the replacement card.

**Question 14:** If I lose my bus pass how do I organise a replacement bus pass?

Contact The Scots College Student Services on 02 9391 7600 to organise the replacement pass. The cost for replacement is \$10.

**Question 15:** Is one bus pass valid for another bus service?

If students have special circumstances that require using different services or have changed addresses, the one bus pass is valid and can be used. There is no need to purchase a second bus pass. Please register the bus pass with the primary place of residence.

*Question 16:* After completing the bus pass applications, can students travel without their pass?

The College allows a grace period where students may travel without their pass, to allow for late applications, processing and printing during the first three weeks of Term 1.

**Question 17:** Can students use two bus routes and is there a way of selecting two routes? Will it be the same cost?

Students who require two services can use two services with the one bus pass. When completing the application, select the primary place of residence. There is no additional charge or cost.

**Question 18:** How will the bus pass be issued or distributed?

Passes for Preparatory School students will be distributed via classrooms. For Senior School students, emails will be sent to notify boys when they can pick up their passes from Student Services. Passes for girls attending participating Eastern Suburbs independent girl schools will be posted when processed.

#### **Question 19:** Where will the bus drop students at school in the morning?

Years 3 and 4 students are dropped at the Mansion Road or Victoria Road bus stop while all Senior School students are dropped off at the Victoria Road bus stop at the Senior School.

**Question 20:** In the afternoon, where do the buses leave and is there some assistance available for boys?

Years 3 or 4 students are supervised onto one bus at the Mansion Road or Victoria Road bus stop. From Mansion Road they are transported to the Senior School where they are supervised and directed to their suburban service.